

Ranchi Women's College, Ranchi

(An Autonomous Constituent College of Ranchi University)



Annual Quality Assurance Report (AQAR)

by Accredited Institutions

(For Autonomous Colleges)

(Revised on 26th September, 2019)

Session

July 1, 2018 to June 30, 2019



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bengaluru - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

(For Autonomous Colleges)

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution **Ranchi Women's College, Ranchi**

- Name of the Head of the institution : **Dr. Manju Sinha**

- Designation: **Principal**

- Does the institution function from own campus: **Yes**

- Phone no./Alternate phone no. **0651-2562221**

- Mobile no. **9507617312**

- Registered Email **ranchiwomenscollege@gmail.com**

- Address : **Circular Road**

- City/Town : **Ranchi**

- State/UT : **Jharkhand**

- Pin Code : **834001**

2. Institutional status:

- Autonomous Status (provide the date of Conformant of Autonomous Status):
Yes - 03-11-2011
- Type of Institution: Co-education/Men/Women :**Women**
- Location : Rural/Semi-urban/Urban: **Urban**
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
(please specify) : **All**
- Name of the IQAC Co-ordinator/Director: **Dr. Meena Soren**
- Phone no. /Alternate phone no. : **0651-2562221**
- Mobile: **9334408931**
- IQAC e-mail address: **ranchiwomenscollege@gmail.com**
- Alternate Email address:

3. Website address:

www.ranchiwomenscollege.org

Web-link of the AQAR: (Previous Academic Year):

<http://www.ranchiwomenscollege.org/AQAR%202017-18.pdf>

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website: Yes

Weblink: <http://www.ranchiwomenscollege.org/Acadenic%20Calendar%202018-19.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B+	78.75	2004	from: 2004 to: 2009
2 nd	B++	2.76	2017	from: 2017 to: 2022

6. Date of Establishment of IQAC:

DD/MM/YYYY: **11.06.2010**

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
-	-	-

**Note: Some Quality Assurance initiatives of the institution are:
(Indicative list)**

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
UGC	Autonomy	UGC	2011-2016	-
RU	RESEARCH CENTRE	-	2016	-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: **Yes**

Internal Quality Assurance Cell (IQAC) Notification vide Ref: G/14/17 Dt. 07.01.2017

i.	Chairperson (Head of Institution)	Dr. Manju Sinha
ii.	A few senior Administrative Officers	Mr. S.K.Sinha & Mr. Ali Azad Ansari
iii.	Teachers	Dr. Meena Soren, Dr. Shipra Kumari, Mrs. Smita Linda
iv.	One Member from Management	Dr. K. K. Nag
v.	Two Nominees from local Society	Students & Alumnae (Dr. Ichcha Purak, Ms Shagufta Yasmeen)
vi.	One / Two Nominees from Employers /Industrialist & Stake Holders	Dr. P.D Sinha & Dr. Rajeev Chadda
vii.	Coordinator of IQAC as Member Secretary	Dr. Meena Soren

10. No. of IQAC meetings held during the year:

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No ✓

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Monitored activities of Institutional Social Responsibility (ISR).

- Up gradation of Infrastructural Facility.
- Organization of Faculty Development Programme.
- Conducted various co-curricular and extra-curricular activities.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To formulate next five year plan	Various committees have been formed with an IQAC member to workout action plan for quality enhancement under seven different criterion
NSS, NCC, TISS programmes	NSS – Swacha Bharat Abhiyan TISS – Skill Development Programme
Study tour / Educational Exposure	Study Tour in the Department of Geography, Psychology, Zoology, IT, BBA, Computer Application etc
To strengthen student support system	Free-ship, scholarship, mentoring system, Psychological counselling done for student support and guidance.

14. Whether the AQAR was placed before statutory body? Yes /No: YES

Name of the Statutory body : **Governing Body** Date of meeting(s): **29.11.2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: Yes

Date: 17.08.2017

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2017-18

Date of Submission: 17.11.2018

17. Does the Institution have Management Information System?

Yes

We manage all the data of students and teachers through MIS. We have Chief Information Officer and Chief Technology Officer who are known as Senior System Administrator (Mr A A Azad) and System Administrator (Md Parvez Akhter). College has a dedicated server which manages all Information of Students, Teachers and Staffs. The server also take care all library book database, Examination Result Database, Admission Database, Registration Database at the Institutional Level. Information circulated to Students via Telegram, Text Msg, Website through MIS.

Part-B

CRITERION I – CURRICULAR ASPECTS						
1.1 Curriculum Design and Development						
1.1.1 Programmes for which syllabus revision was carried out during the Academic year						
Name of programme		Programme Code	Dates of revision			
No any syllabus revision was carried out during the Academic year however two PG courses have been proposed which needs University approval.						
1.1.2 Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year						
Programme with Code		Date of Introduction	Course with Code		Date of Introduction	
MA FD (New Course)		2017-19				
M.Sc. CN&D (New Course)		2017-19				
BBA						
Computer Application						
Biotechnology						
Information Technology						
CN&D						
Fashion Designing						
B.Ed.						
IT – NSLCOMP ()						
Certificate in Management & Softy Skill		08.10.2017				
i. English Communication		08.10.2017				
ii. Digital Literacy		08.10.2017				
iii. Financial Literacy		08.10.2017				
iv. Youth Leadership and People’s Skill		08.10.2017				
v. Analytical Skill		08.10.2017				
vi. Career Skill		08.10.2017				
vii. Ethics		08.10.2017				
viii. Health Safety and Hygiene		08.10.2017				
1.2 Academic Flexibility						
1.2.1 New Programmes/Courses introduced during the Academic Year						
Programme/Course			Date of introduction			
No New programmes/courses introduced during the Academic year						
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.						
Name of Programmes adopting CBCS		UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Already adopted in previous years						
1.3 Curriculum Enrichment						
1.3.1 Value-added courses imparting transferable and life skills offered during the year						
Value added courses		Date of introduction		Number of students enrolled		
Certificate Course in Yoga &		2016		100		

Meditation				
Martial Art	2016	100		
1.3.2 Field Projects / Internships under taken during the year				
Project/Programme Title	No. of students enrolled for Field Projects / Internships			
B.com.	504			
BA Sociology	98			
BA Geography	105			
BBA	120			
BA FD	48			
BA/B.Sc./B.Com Computer Application	90			
B.Sc. Information Technology	97			
B.Sc. CN&D	56			
B.Sc. Biotechnology	73			
MA English	51			
MA Hindi	79			
MA History	72			
MA Home Science	14			
MA Political Science	52			
M.Com.	120			
M.Sc. Botany	28			
M.Sc. Chemistry	32			
M.Sc. Zoology	43			
1.4 Feedback System				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	No	No	No	Yes
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)				
<p>Feedbacks are taken from students and parents both. Students rate the Teaching Learning Process on a specially structured format department wise. Rating Skills / Grades are given in the format and students rate Teachers on their Teaching Skill, Communication Skill, Availability out side the class room, Inter Personal Relationship etc. These feedbacks are analysed by few senior teachers and on basis of which particular teacher is communicate it to modifying their teaching ability.</p> <p>Expectation and suggestion of parents and guardian are also invited through Parent Teacher Meeting in the Department. Problems of Students from Parent's perspective are given attention. Expectation of Parent's from the premium institution like Ranchi Women's College are Invited. Efforts are made to solve those problems and meet the expectations.</p> <p>The analysis of the results obtained is jointly undertaken by the Principal, Professor in-charge, Deans of all the faculties, Heads and Coordinators and Student Representatives. The responses are analysed and an attempt is made to find out the probable causes of the issues stated before taking a collective decision. The confidentiality of the issues is maintained without disclosing the identity of the respondents. Attention is drawn to the issues where the results suggest follow-up activities to be undertaken. Petty grievances against the physical facilities such as drinking water, electricity etc are immediately resolved. Facilities that need larger amount of investment are first prioritised and thereafter made available. The extreme responses from the dissatisfied respondents are interpreted sceptically. The authenticity of the evidences addressed is reviewed before further action. Moreover more evidences are called for before making any substantial change. The responses over two to three consecutive years are integrated to make such changes. Such issues that suggest a good practice such as teaching plans, mentor-mentee system and use of ICT techniques are carried forward with added</p>				

emphasis. The suggestions are evaluated, prioritized and put into action accordingly.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	No of seats available	Number of applications received	Students Enrolled
B.Sc. Botany	80	132	78
B.Sc. Chemistry	80	186	80
B.Sc. Physics	80	193	98
B.Sc. Math	110	443	118
B.Sc. Zoology	110	575	108
BA Bengali	50	5	2
BA Economics	105	278	114
BA English	110	868	120
BA Geography	110	628	143
BA Hindi	126	337	139
BA History	150	322	144
BA Home Science	64	35	33
BA Music	25	10	7
BA Philosophy	80	79	74
BA Political Science	105	361	114
BA Psychology	80	100	80
BA Sanskrit	75	19	15
BA Sociology	100	78	79
BA TRL	50	24	19
BA Urdu	80	45	42
B.Com.	475	959	515
B.Sc. Biotech	100	93	87
B.Sc. IT	100	98	98
B.Sc. CND	60	61	60
B.Sc. Comp. Application	100	192	106
B.Com. BBA	120	207	118
BA FD	60	52	46
M.Sc. Botany	50	59	24
M.Sc. Chemistry	50	69	46
M.Sc. Zoology	50	134	42
M.A. Economics	75	98	52
M.A. English	70	171	36
M.A. Hindi	80	191	71
M.A. History	110	110	89
M.A. Home Science	45	8	6
M.A. Political Science	75	88	61
M.Com.	100	447	121
M.A. FD	70	35	31
M.Sc. CN&D	50	52	50
MCA	50	22	22
MBA	50	6	6
M.Sc. IT	50	11	11
M.Sc. Biotech	50	21	10
B.Ed.	100	1325	100

2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	8600	678	-	-	78
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
78	57	Desktop – 170 Laptop – 05 Projector – 03 Photocopier – 04 Scanner – 02 Internet Connection- 02	07	07	<ul style="list-style-type: none"> • YouTube • Infilbnet • e-path Shala • Swayam portal • Digital Library • SlideShare • Software-Tuka Tech, Photoshop, Corel draw
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
<p>College supports students mentoring systems. Every student is assigning to a mentor from her honour's subjects department. These mentor Teacher are friend, philosopher and guide for mentees. Mentors are well aware of the hobbies, like-dislikes, progress-setbacks, and problems of mentees can discuss their problem like academic, economic, social, personal, family related with their mentor. Mentor tries to solve the problem and give guidance and counselling in finding the solution.</p> <p>Apart from this college has many cells and committees like Proctors Board, DSW Cell, Grievance Redressal Committee, Complain Box, Women Cell, Anti Ragging Committee etc. Which also looks after various related problems of the students.</p> <p>Teachers of Psychology Department also conduct psychological counselling for stress free learning and any psychological problem.</p>					
Number of students enrolled in the institution			Number of fulltime teachers		Mentor: Mentee Ratio
9278			78		1:118

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph. D
122	78	44	0	70
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognised bodies	
-	-	-	-	
2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BA/B.Sc./B.Com.	UG	Sem II	25.05.2019	05.09.2019
BA/B.Sc./B.Com.	UG	Sem IV	25.05.2019	22.06.2019
BA/B.Sc./B.Com.	UG	Sem VI	09.05.2019	15.06.2019
MA/M.Sc./M.Com.	PG	Sem II	28.05.2019	02.08.2019
MA/M.Sc./M.Com.	PG	Sem IV	09.05.2019	08.07.2019
B.Ed.	B.Ed.	Sem II	14.05.2019	22.07.2019
B.Ed.	B.Ed.	Sem IV	03.05.2019	03.07.2019
2.5.2 Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year <i>*Do not include re-evaluation/ re-totalling</i>				
Number of complaints or grievances about evaluation		Total number of students appeared in the examination	Percentage	
0		9278	0%	
2.6 Student Performance and Learning Outcomes				
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)				
Information's are available on college website: www.ranchiwomenscollege.org				

2.6.2 Pass percentage of students				
Program me Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final Semester /year examination	Pass Percentage
1.	B.Com. UG	478	454	95.0%
2.	Botany UG	67	60	89.6%
3.	Chemistry UG	68	63	92.6%
4.	Math UG	87	84	96.6%
5.	Physics UG	86	82	95.3%
6.	Zoology UG	75	73	97.3%
7.	Computer Application UG	89	79	88.8%
8.	Biotechnology UG	68	66	97.1%
9.	Information Technology UG	95	88	92.6%
10.	CN&D UG	43	36	83.7%
11.	Bengali UG	2	2	100.0%
12.	Economics UG	83	71	85.5%
13.	English UG	94	91	96.8%
14.	Geography UG	95	93	97.9%
15.	Hindi UG	104	99	95.2%
16.	History UG	101	89	88.1%
17.	Home Science UG	15	14	93.3%
18.	Philosophy UG	24	19	79.2%
19.	Political Science UG	71	67	94.4%
20.	Psychology UG	57	46	80.7%
21.	Sanskrit UG	7	6	85.7%
22.	T&RL UG	8	8	100.0%
23.	Music UG	1	1	100.0%
24.	Urdu UG	27	26	96.3%
25.	FD UG	31	23	74.2%
26.	Sociology UG	87	67	77.0%
27.	BBA UG	117	111	94.9%
28.	Botany PG	17	16	94.1%
29.	Chemistry PG	34	29	85.3%
30.	Zoology PG	47	36	76.6%
31.	Economics PG	57	41	71.9%
32.	English PG	50	43	86.0%
33.	Hindi PG	80	66	82.5%
34.	History PG	66	62	93.9%
35.	Home Science PG	4	4	100.0%
36.	Political Science PG	64	60	93.8%
37.	Commerce PG	128	126	98.4%
38.	C.N.D (M.Sc)	31	27	87.1%
39.	F.D (M.A)	18	18	100.0%
40.	B.Ed	99	99	100.0%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Promotion of Research and Facilities

3.1.1 The institution provides seed money to its teachers for research, Yes..... No. ✓ if yes give details				
Name of the teacher getting seed money	The amount of seed money	Year of receiving grant	Duration of the grant	
3.1.2 Teachers awarded National/International fellowship for advanced studies/ research during the year				
	Name of the teacher awarded the fellowship	Name of the Award	Date of Award	Awarding Agency
National	-	-	-	-
International	-	-	-	-

3.2 Resource Mobilization for Research				
3.2.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the year
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored Projects	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students Research Projects (other than compulsory by the College)	-	-	-	-
International Projects	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-
3.2.2 Number of ongoing research projects per teacher funded by government and non-government agencies during the years				
None				
3.3 Innovation Ecosystem				
3.3.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
3.3.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
-	-	-	-	-

3.3.3 No. of Incubation centre created, start-ups incubated on campus during the year			
Incubation Centre	Name	Sponsored by	
-	-	-	
Name of the Start-up	Nature of Start-up	Date of commencement	
-	-	-	
3.4 Research Publications and Awards			
3.4.1 Ph. Ds awarded during the year			
Name of the Department	No. of Ph. Ds Awarded		
Hindi	05		
Home Science	03		
Sanskrit	01		
Commerce	01		
3.4.2 Research Publications in the Journals notified on UGC website during the year			
	Department	No. of Publication	Average Impact Factor, if any
National	Geography	01	
	Sanskrit	01	
	Hindi	03	
	Economics	01	
	Philosophy	07	
	T&RL	04	
	B.Ed.	05	
International	Chemistry	03	
	Economics	01	
	Sociology	02	
	English	03	
	T&RL	02	
	Philosophy	04	
	B.Ed.	06	
3.4.3 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year			
Department		No. of publication	
Book	Commerce	01	
	History	01	
	Sanskrit	01	
	Sociology	01	
	Geography	01	
	History	01	
	Philosophy	04	
	T&RL	06	
	Botany	01	
	B.Ed.	01	
Chapter in Book	Urdu	01	
	Bengali	01	

	Commerce	01
	English	01
	Sociology	02
	B.Ed.	01

3.4.4 Patents published/awarded during the year

Patent Details	Patent status Published/ Filed	Patent Number	Date of Award
-	-	-	-

3.4.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index (Data as per Google Scholar)

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Synthesis and characterization of polyacrylamide hydrogels	Dr. Reena Bhadani	Asian Journal of Research in Chemistry	2014	3	RWC	3
Synthesis of and studies on water swelling behaviour of polyacrylamide hydrogels	Dr. Reena Bhadani	Macro Molecular Symposia	2016	4	RWC	2
Studies on antibacterial effects of bark seed and callus extracts of Holarrhena, Antidysenterica	Dr. Anita Mehta	The Bioscan	2013	1	RWC	1
Dyeing Studies with hydroxy anthraquinones extracted from Indian madder Part 2	Dr. Shipra Kumari	Coloration Technology	2001	5	IIT, Delhi	5
Dyeing Studies with hydroxy anthraquinones extracted from	Dr. Shipra Kumari	Coloration Technology	2001	5	IIT, Delhi	5

Indian madder Part 1						
Light fastness of naturally occurring anthraquinone dyes on nylon	Dr. Shipra Kumari	Coloration Technology	2004	4	IIT, Delhi	4

3.4.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
-	-	-	-	-	-	-

3.4.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	02		02	
Presented papers	10		04	
Resource Persons	01		-	

3.5 Consultancy

3.5.1 Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of Consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
-	-	-	-

3.5.2 Revenue generated from Corporate Training by the institution during the year

Name of the Consultant(s) & Department	Title of the Programme	Agency seeking training	Revenue generated (amount in rupees)	Number of trainees
-	-	-	-	-

3.6 Extension Activities

3.6.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated in such activities	Number of students participated in such activities
Tree Plantation	Regular Unit- I,II,III	03	100
Free Dental Health Check-up- Dr.Anshu Sahu	NSS Unit II, Sahu Nursing Home, Psychology and Geography	02	200

	Departments		
Cleaning Drive	NSS Unit III	01	30
Rules for Road Safety	NSS Unit II, Ranchi Municipal Corporation	01	150-200
Cleaning Drive	NSS Unit III	01	600
Communal Harmony Day on the occasion of Gandhi Jayanti	NSS Unit III	01	100
Essay Competition on Vivekananda Jayanti	NSS Unit I,II,III	03	100
Gandhi Matyr Day	NSS Unit I	01	30
International Women's Day	NSS Unit I,II,III	03	400
International Yoga Day	NSS Unit I, II,III	03	500

3.6.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited

3.6.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers co-ordinated such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	MyGov India/ HRD	Summer Internship- Swachh Bharat Abhiyan	2	28

3.7 Collaborations

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration

3.7.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant

3.7.3 MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES						
4.1 Physical Facilities						
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development			
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities			Existing		Newly added	
Campus area			12.3 acres		-	
Class rooms			71		-	
Laboratories			21		-	
Seminar Halls			02			
Classrooms with LCD facilities			07		-	
Classrooms with Wi-Fi/ LAN			03			
Seminar halls with ICT facilities			02		-	
Video Centre			-		-	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.			07		-	
Value of the equipment purchased during the year (Rs. in Lakhs)			-		Rs.595004.00	
Others						
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System (ILMS)}						
Name of the ILMS software		Nature of automation (fully or partially)		Version		Year of automation
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	44139	7576259	1533	318781	45672	7895040
Reference Books	5005	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	26	-	-	-	26	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	60	-	-	-	-	-
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify)	INFLIBNET 47 Desktop 02 Reprography					
4.2.2 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc						
Name of the teacher	Name of the module		Platform on which module is developed		Date of launching e - content	

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	130	04	1	2	2	-	28	2 Mbps BSNL	
Added	25	1	1	0	0	-	0	1 GBPS JIO Fibre	
Total	155	5	2	2	2	-	28		
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
2 MBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility						Provide the link of the videos and media centre and recording facility			
-						-			
4.4 Maintenance of Campus Infrastructure									
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year									
Assigned budget on academic facilities		Expenditure incurred on maintenance of academic facilities			Assigned budget on physical facilities		Expenditure incurred on maintenance of physical facilities		
Rs.6794000.00		Rs.4522559.00			Rs.6184500.00		Rs.4646263.00		
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)									
<p>Utmost care is taken to ensure proper use of Physical, Academic and Support Facilities available in the college. Cleanliness of the classrooms, laboratories, library is taken special care of. Caution money is charged for the use of auditorium, gymnasium and departmental libraries. Use of tapes and adhesives on the walls of the auditorium is prohibited. Footwear in the carpeted areas like the gymnasium is not allowed. Outside footwear inside the wooden indoor stadium is not allowed. Only footwear meant for the wooden court is permitted. No eatables or beverages are allowed inside the classrooms, laboratories, auditorium and library. The computers are installed with antivirus and regularly updated. Certain sites have been restricted to prevent misuse of internet facilities. A fine is charged for mishandling of library books and laboratory equipment's. The smart rooms are shared by all the departments and unauthorized entry in the room is not permitted. The students are required to submit their identity cards while issuing a book or laboratory equipment. The NSS is responsible for the cleanliness of the college premises along with the support staff. Dustbins have been installed at frequent intervals throughout the campus. The laboratory equipment's are frequently overhauled by the lab staff. The class representatives are responsible to ensure that the classrooms and laboratories are clean before and after the classes. They are also responsible to keep a check on the misuse of electricity. The laboratories using hazardous chemicals like those of the sciences do not allow the students to enter the lab without proper lab jackets. Pesticides are sprayed frequently in the library and the laboratories.</p>									

CRITERION V - STUDENT SUPPORT AND PROGRESSION					
5.1 Student Support					
5.1.1 Scholarships and Financial Support					
	Name /Title of the scheme		Number of students	Amount in Rupees	
Financial support from institution			-	-	
Financial support from other sources					
a) National			-	-	
b) International			-	-	
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme	Date of implementation		Number of students enrolled	Agencies involved	
YOGA	2016		100	Sanjivni	
Mentoring	2008		All Students	Departmental Teachers	
Psychological Counselling	2016		Those Who required	Department of Psychology	
Martial Arts	2016		60		
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
-	-	-	-	-	-
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus		On Campus		Off Campus	
Name of Organizations Visited	Number of Students Participated	Number of Students Placed		Number of Students Placed	
Concentrix	108	60		-	
Career Mantra	26	6		-	
Pinclick	32	10		-	
Wipro	10	10		-	
Tech Mahindra	40	11		-	
Indigo	64	01		-	
Piramal Foundation Gandhi Fellowship	89	43		-	

Vedanta	38	Re-Application	-
Chola Mandalam	14	04	-

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018-19	678	-	-	-	-

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	01	
SET	-	
SLET	-	
GATE	-	
GMAT	-	
CAT	-	
GRE	-	
TOFEL	-	
Civil Services	--	
State Government Services		
Any Other	-	

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Ranchi University Selection Trial for Badminton and Table Tennis	Inter-College	30
Annual Sports	College Level	625

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018-19	Inter-College Athletics: silver medal in 800 m	-	Economics (hons)		57	Rinkey Kumari
2018-19	Inter-College Athletics: silver medal in 100 m	-	Botany (hons)		82	Pushpalat a Murmu
2018-19	Inter-College Athletics: bronze medal in Shotput	-	Computer Application		13	Neha Kumari

2018-19	Inter-College Athletics: Bronze medal in discuss throw	-	Business Administratio n		54	Sakshi Jaiswal
2018-19	Winning Team in Inter- college Kabbadi Tournament		History		71	Nancy Kouriar
			Economics		25	Saraswati Turkey
			History		81	Namrata Nisha Turkey
			Philosophy		8	Laxmi Kumari
			Philosophy		59	Dolly Kumari
			Chemistry		40	Maino Hembrom
			BA		5	Muskan Perween
			Economics		20	Kiran Sole
			History		6	Jyoti Toppo
			B.Com		116	Soni Lohra
			B.Com		380	Nikita Kumari

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): Yes

The purpose of an association is to foster a spirit of loyalty and to promote the general welfare of the organization. Alumni associations exist to support the parent organization's goals, and to strengthen the ties between alumnae, the community, and the parent organization.

The enthusiasm and willingness of several individuals who are willing to take on the organizational initiative and sustain it make Alumnae group energetic and dynamic
5.3.2 No. of registered Alumni:
145
5.3.3 Alumni contribution during the year (in Rupees) :
-
5.3.4 Meetings/activities organized by Alumni Association :
01
CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 Institutional Vision and Leadership
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
-
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial:
Yes
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):
<ul style="list-style-type: none"> ❖ Curriculum Development- After confirmation of autonomy status, college is regularly designing, restructuring and implementing the curriculum. It is always done as per the guidelines of University Grants Commission and the affiliating University i.e., Ranchi University, Ranchi. While restructuring and redesigning the curriculum utmost care is taken that the course content must meet the national as well as the local expectation. At the same time it must be as demanded by the job market. College is always keen to introduce new under graduate and post graduate courses. College insures that the curriculum developed must address the needs of society. New concept and ideas are incorporated in the curriculum.
<ul style="list-style-type: none"> ❖ Teaching and Learning - Teaching and Learning: College follows semester system. All the activities of college are run as per the pre published academic calendar. Teaching and learning process are conducted through class room teaching, written assignments, two periodic tests, field work, laboratory work, market survey, interaction with renowned teacher and researcher of their subject. The main objective of teaching methods adopted is to make the subject or topic easy for fast understanding by students. They are also encouraged for self learning through various digital mode available, like e-PG Pathshala, digital libraries, slideshares etc. Slow and fast learners are also identified in the class so that their learning speeds can be taken care of. Students have to assure their class attendance is at least 75%.
<ul style="list-style-type: none"> ❖ Examination and Evaluation - Examination and evaluation. Examination and evaluation schedule is also run as per the pre planned academic calendar. Regular and periodic evaluations of students are conducted through out the semester teaching. There is provision of two mid semester examinations of students taken internally by their honours subject department. Students are also evaluated internally for the written assignments submitted in hard copy or digitally. All these internal evaluation are added to the final internal marking of student. At the end of semester there is end semester examination conducted externally for theory papers and partly

external and partly internal for practical portion. All process of examination like form filling, exam fee deposit, downloading of admit card, publication of results are done through online process. Total transparency is followed in the process. External evaluation process is kept secret by following bar-coding on the answer sheet. After evaluation of answer sheets, results are prepared by decoding the answer sheets. By following the academic calendar, college is successfully able to declare the results pretty in time thus keeping the session very much within the specified time.

❖ **Research and Development - Research and Development:** Teachers of college are engaged in research. Teachers of those departments which have Post graduate courses are engaged in guiding the research projects / thesis of PG students. They also publish such researches in journals. Apart from this almost all teachers are guiding Ph. D. students through their respective University Department of Post Graduate. They regularly participate and present research papers in workshops, seminar and conferences.

❖ **Library, ICT and Physical Infrastructure / Instrumentation -** College has Two big libraries one in Arts Block and One in Science Block. There is also a B.Ed. Library. Libraries has good numbers of books and journals. There is regular addition of new books as per the funds available from different sources. Book are purchased by library on recommendation of Departmental Heads. Departmental Heads give their requisitions for books as per the need and requirement of upgraded and restructured curriculum. Hence efforts are made to update the library as the latest curriculum development. Library also caters to the need of students who are aspirants of various competitive examinations. It has books, periodicals etc. for the purpose. Libraries also hav repography facility. There is facility of INFLIBNET. Near to library there is a research center where teachers and their PG and Ph.D. scholars can work as library and research center has wi-fi connectivity and desktops.

College has seven smart class rooms, two computer laboratories, one browsing center, wi-fi facility in campus. All information are transmitted through telegraph, whats app, e-mails to students, staffs and teachers. College has following infrastructure

- Water coolers and Purifiers
- Construction of 'Pyauu' in both Arts and Science Block of College.
- Wi fi Facilities.
- Expectator's Gallery
- CCTV Surveillance
- Canteen
- Water Boring
- Bank and ATM Facility within campus
- Sanitary Napkin Vending Machine
- Water Harvesting System
- A Multipurpose Gym.
- Vermi composting area
- Herbal Garden
- Fire Extinguishers are installed with proper instructions, in case of emergencies for fire fighting.

<ul style="list-style-type: none"> • Audio Visual Facility for effective teaching. • Establish Language Lab for Communication and Online Training Program. • All the department connect through LAN • Installing Hi End Blade Server for data storage. • Establish Claude based computing i.e. Claude Computing and online data storage Facility • Two hostels, which accommodate about 200 students belonging to the SC, ST and OBC students. Computers with wi-fi connection and printers have made available to all the new and the old hostels. New Television, Water Purifiers, CCTVs have been installed in the hostels. Indoor games like carom and chess have also been provided. • Full automation of Accounting, administrative and examination work of college. • First Aid Facility • Small Book Shop within both campus
<p>❖ Industry Interaction / Collaboration - Many departments have linkage with industry and research institutes. These institutions provide support to the college by providing summer internship to students, providing on job training to students, allowing their laboratory facility for research work etc. Few institutions to mentions are CMPDI, CCL, SAIL, Arvind Mills, RINPAS, Lac Research Institute, Kashmir Vastralaya, The Chotanagpur Region Handloom Weavers Co-operative Union Ltd. Orient Craft Limited Etc. However college has no collaboration with these institutions.</p>
<p>❖ Admission of Students - Admission process had also been made online. Advertisements for admission are placed in leading local News papers and college websites. Students can also fill the admission form on admission portal of college and finish all modalities online. After due date a master chart of all applicants details are made and selections are done following strictly the reservation policy updated time to time. This selection list is displayed on college website. Students have to get verified the related documents physically in college and after which they can pay the requisite fee online from anywhere. By following reservation policy, college caters to the need of weaker section of society. Many registered students are first generation learners.</p>
<p>❖ Curriculum Development- After confirmation of autonomy status, college is regularly designing, restructuring and implementing the curriculum. It is always done as per the guidelines of University Grants Commission and the affiliating University i.e., Ranchi University, Ranchi. While restructuring and redesigning the curriculum utmost care is taken that the course content must meet the national as well as the local expectation. At the same time it must be as demanded by the job market. College is always keen to introduce new under graduate and post graduate courses. College insures that the curriculum developed must address the needs of society. New concept and ideas are incorporated in the curriculum.</p>
<p>6.2.2 : Implementation of e-governance in areas of operations:</p>
<p>❖ Planning and Development</p>
<p>❖ Administration</p>
<p>❖ Finance and Accounts</p>
<p>❖ Student Admission and Support</p>
<p>❖ Examination</p>
<p>6.3 Faculty Empowerment Strategies</p>
<p>6.3.1 Teachers provided with financial support to attend conferences / workshops and towards</p>

membership fee of professional bodies during the year					
-					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
	-	-	-	-	
6.3.2 Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2018-19	Effective Teaching Skill	Computer Literacy Programme	In Summer Vacation	38	09
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended	Date and Duration (from – to)		
A. Refresher Course					
Refresher Course in Life Science		02	08.08.2018-28.08.2018		
Refresher Course in Information Technology		03	04.01.2019 – 24.01.2019		
Refresher Course in Hindi		03	22.11.2018 – 12.12.2018		
Refresher Course in Sociology		01	05.02.2019 – 25.02.2019		
B. Faculty Development Programme/ Workshop					
Workshop on ‘Biotechnology Technique’		07	26.09.18 to 03.10.18		
Workshop on ‘Clarity and Transfer Techniques’		01	01.12.18 to 07.12.18		
Workshop in Life Science		02	21.01.19 to 25.01.19		
Regional Workshop on Renarch based Pedagogical Tools		06	06.09.18 to 08.09.18		
Hands on Traing in SPSS Software		01	25.03.19 to 26.03.19		
In house Faculty Improvement Programme of 15 days on Basic Training of Computer Software		30	07.06.19 to 21.06.19		
Workshop on Olchiki Script (Santhali)		01	26.07.18 to 01.08.18		
Faculty Academic Enrichment Programme		02	06.10.2018		
Teachers –Taught paradigm shift relationship		03	22.09.2018		
One day workshop ‘The Family and Diabetes’		03	14.11.2018		
Training of the Trainers Workshop		02	24.07.2018		
6.3.4 Faculty and Staff recruitment (no. for permanent recruitment):					
Teaching		Non-teaching			
Permanent	Fulltime	Permanent	Fulltime		
6.3.5 Welfare schemes for					

Teaching	SWF			
Non teaching	SWF			
Students	-			
6.4 Financial Management and Resource Mobilization				
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)				
Audit of the College Accounts are conducted by Audit Teams of Ranchi University and AG Office. Audit of the Year 2018-19 has not been taken off by the University and AG Office.				
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)				
Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.			Purpose
-	-			-
6.4.2 Total corpus fund generated -				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	-	-	-	-
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
Parent Teachers Meeting Conducted				
6.5.3 Development programmes for support staff (at least three)				
-				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No) Yes				
b. Participation in NIRF : (Yes /No) Yes				
c. ISO Certification : (Yes /No)No				
d. NBA or any other quality audit : (Yes /No)No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
-	-	-	-	-
-	-	-	-	-

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES						
7.1 - Institutional Values and Social Responsibilities						
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)						
Title of the programme		Period (from-to)		Participants		
-		-		Female		Male
-		-		-		-
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities			Yes/No		No. of Beneficiaries	
Physical facilities			Yes		05	
Provision for lift			Yes		05	
Ramp/ Rails			No			
Braille Software/facilities			No			
Rest Rooms			Yes		05	
Scribes for examination						
Special skill development for differently abled students						
Any other similar facility						
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
-	-	-	-	-	-	-
7.1.5 Human Values and Professional Ethics						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		
-		-		-		
7.1.6 Activities conducted for promotion of universal Values and Ethics						
Activity		Duration (from-----to-----)			Number of participants	
-		-			-	
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)						
<ol style="list-style-type: none"> 1. Use of LED Bulbs 2. Reducing Consumption of Electricity 3. Water Harvesting System 4. Reducing use of paper by switching to digital mode like e-assignment, online form filling for admission and examination, e-transaction 5. Presenting Plants in place of Bouquet to enhance plantation 						

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

Best Practice I

Title of the Practice : Extension Activity for students

Objectives of the Practice :The primary objective of extension and outreach programmes is to develop the personality and character of students/youth through voluntary community services by utilizing energy and potentiality of students for youth empowerment and nation building. Besides inculcating spirit of social responsibility among students it aims at developing confidence and leadership quality also among them through interaction with the people/society, community linkage and problem identifying and solving attitude.

The Context : In contemporary society the students are highly ignorant about the problems of the society where they live. Through such programmes students are made aware and conscious about the current situation & problems of the society.

Extension activities play an important role in sensitizing students about women issues, importance of education and health in family and so on.

The Practice : Extension activities, outreach programmes, regular activities, special camps and awareness campaigns are organized by the NSS, NCC, Women Cell, Legal Cell etc.in collaboration with different institutes, organizations, forums and clubs. Different activities are organized by the college like :

- Seminar, Workshops and exhibitions are organized for awareness.
- Blood Donation Camps
- Free Health Check Up Camps
- Walkathon/Rallies
- Cleanliness Drive & Eco-friendly campaigns
- Awareness Programmes to promote education, girl child education & care, population control, pollution control, legal & financial literacy, women rights & human rights, women empowerment.
- Skits and Nukkad Nataks against social taboos, domestic violence, female foeticide, child marriage, dowry, alcohol& drug addiction etc.
- Special Camps : One week long —Special Camps are organized by each NSS Unit every year in the radius of 08 km from the college. We usually choose, to visit jail inmates, female wards, slum areas, Cheshire home etc. so that students may know about the condition of people of these places. This works as catharsis creating sympathy with the residents motivating students to do something for uplift of such areas and support such people.

Best Practice - II

Title of the Practice : Mentor-Mentee Practice in vogue

Objectives of the Practice :

To incorporate “graduate attributes‘ on the campus for holistic development and progression of students in an atmosphere of freedom, trust, mutual understanding and co-operation ultimately aiming at global competency.

- To provide personal care& attention to each student
- To analyse their potentialities and weaknesses
- To help them in overcoming their weaknesses or setbacks on their way – be it academic, personal, Psychological, financial, social or family related
- To promote and channelize their potentiality in the field of their interest
- To create awareness for diversified knowledge and skill

The Context : The faculty members realized in the very beginning that the girls coming to college were facing lots of academic, intellectual, personal, psychological, social, financial, family related problems every now and then which was sometimes resulted into drop outs. Being adolescent, they were unable to solve these problems at their own. Most of the students were first generation learners. They could not get proper support from their family or surrounding as well. The faculty members of this college started taking personal care of them showing their affiliation and rendering their support to them. It continued, but in an informal way. Even later on most of the students could not share their problems with their family members because either they had least idea as to how to solve their problems or they had no time for them or interest in their issues. The students felt more comfortable with their teachers and trusted them. This informal mentoring practice prevailed in the college and was always appreciated by the parents and society. About ten years back our the-then Vice Chancellor (who was earlier a faculty of Engineering College in UAE) suggested us to adopt Mentor-Mentee system to support, promote and care small groups of students by each Teacher as their —friend, philosopher & guidell . We immediately followed and implemented his suggestion in a formal way that is continuing till date.

The Practice : Each Heads of the Departments are issued a —structured format every year before the commencement of UG & PG first year classes to form Mentor-Mentee group out of new batches. Each Teacher is allotted a small group of students. The group formed in first year continues till the completion of her course.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the weblink of the institution in not more than 500 words

One of the vision and mission of College is to provide Quality Education and imbibe Leadership Quality amongst the students for the cause of Nation Building. Our college is one of premier and oldest college of Jharkhand came

into existence to educate girls in 1949 and since then it is continuously marching ahead to fulfil the objective. Today college educates girls not only from Jharkhand but also from neighbouring states. It provides education to most of the weaker section of society. Presently college offers under graduate and post graduate courses in regular as well as self financing mode. College has 10 % seats above the sanctioned seat reserved for BPL students. These BPL students do not have to pay tuition fee and uniform. Every year approximately 2500 complete their graduation, post graduation and B.Ed. degree. Thus Ranchi Women's College is fulfilling its mission by educating and empowering girls.

8. Future Plans of action for next academic year (500 words)

1. Separate building for Commerce and Vocational courses with well furnished smart class rooms.
2. Construction of New Hostels
3. New building for Geography, Psychology and Home Science
4. Furnishing of newly constructed cafeteria in Science Block
5. Furnishing of Girls Common Room constructed in Science Block
6. Solar Plant installation
7. Construction of new PG block in Science Block
8. Preparation for NAAC Assessment and Accreditation
9. Set up of GIS Laboratory and Up gradation of other laboratories.

Name - Dr. Meena Soren
4/7/19

Signature of the Coordinator, IQAC

Name - Prof. Manju Sinha

PRINCIPAL
RANCHI WOMEN'S COLLEGE
RANCHI
Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
