

Ranchi Women's College, Ranchi

(An Autonomous Constituent College of Ranchi University)



Annual Quality Assurance Report (AQAR)

by Accredited Institutions

(For Autonomous Colleges)

(Revised as per Revised Accreditation Framework in November, 2017)

Session

July 1, 2017 to June 30, 2018



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bengaluru - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC **(For Autonomous Colleges)**

Part – A

Data of the Institution

(data may be captured from IQA)

1. Name of the Institution RANCHI WOMEN'S COLLEGE

- Name of the Head of the institution : DR. MANJU SINHA
- Designation: PRINCIPAL
- Does the institution function from own campus: YES
- Phone no./Alternate phone no. 0651-2562221
- Mobile no. 9507617312
- Registered Email ranchiwomenscollege@gmail.com
- Alternate Email -
- Address :Circular Road, Lalpur
- City/Town : Ranchi
- State/UT : Jharkhand
- Pin Code : 834001

2. Institutional status:

- Autonomous Status (provide the date of Conformant of Autonomous Status):
YES (03.11.2011)
- Type of Institution: Co-education/Men/Women : WOMEN
- Location : Rural/Semi-urban/Urban: URBAN
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self-financing (please specify) :
ALL
- Name of the IQAC Co-ordinator/Director:
DR. MEENA SAHAY (July to October 2017)
DR. MEENA SOREN (1st November 2017 till date)
- Phone no. /Alternate phone no. : 0651-2562221
- Mobile: Dr. Meena Sahay -9431174200, Dr. Meena Soren -9334408931
- IQAC e-mail address: ranchiwomenscollege@gmail.com
- Alternate Email address: -

3. Website address: www.ranchiwomenscollege.org

Web-link of the AQAR: (Previous Academic Year):

<http://www.ranchiwomenscollege.org/AQAR%202016-17.pdf>

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website: YES

Weblink: <http://www.ranchiwomenscollege.org/Academic%20Calendar%202018-19.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B+	78.75	2004	from:2004 to: 2009
2 nd	B++	2.76	2017	from:2017 to: 2022
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 11.06.2010

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
State level Seminar on Recent Advancement in Computer Science and Information Technology	07.07.2017	90

“RACSIT-2017”		
Feedback from Parents / Guardian about Institution and its Teaching Learning	July 2017	All Department Conducted Meeting

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
UGC	AUTONOMY	UGC	2011-16	
RU	RESEARCH CENTRE	-	2016	-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: YES

**upload latest notification of formation of IQAC*

Internal Quality Assurance Cell (IQAC) Notification vide Ref: G/14/17 Dt. 07.01.2017

i.	Chairperson (Head of Institution)	Dr. Manju Sinha
ii.	A few senior Administrative Officers	Mr. P.K. Lal & Mr. S.K.Sinha
iii.	Teachers	Dr. Beena Tiru, Dr. Meena Soren, Dr. Shipra Kumari, Dr. Latika Sharan, Mrs. Smita Linda
iv.	One Member from Management	Dr. K. K. Nag
v.	Two Nominees from local Society	Students & Alumnae (Dr. Ichcha Purak, Ms Shagufta Yasmeen)
vi.	One / Two Nominees from Employers /Industrialist & Stake Holders	Dr. P.D Sinha & Dr. Rajeev Chadda
vii.	Coordinator of IQAC as Member Secretary	Dr. Meena Sahay (Till 31 st October 17) Dr. Meena Soren (Since 1 st November 17)



Ranchi Women's College

(Constituent Autonomous College under Ranchi University)

Ranchi

Established
in 1949
0651-2562221

Ref.: G./330/17

Date : 31.10.17

Office Order

After superannuation of Dr. Meena Sahay, Dept. of Physics, Ranchi Women's College, Ranchi who was Coordinator/ Director of IQAC of Ranchi Women's College Ranchi as per guideline of NAAC Dr. Meena Kumari Soren, Department of History, Ranchi Women's College, Ranchi is being appointed as Coordinator/ Director of IQAC of Ranchi Women's College, Ranchi w.e.f. 1st November 2017.

In the capacity of Director/ Coordinator, she is entrusted with the duty of Member Secretary of IQAC of Ranchi Women's College, Ranchi under the XII Plan guidelines of UGC for which she is entitled to get Rs. 1000/- per month as Honorarium besides Rs. 1000/- per month to hire services for secretarial and technical services w.e.f. 1st November 2017.


Principal

Ranchi Women's College, Ranchi

Postal Correspondences: Circular Road, Ranchi - 834001 Jharkhand
Website : [http:// www.ranchiwomenscollege.org](http://www.ranchiwomenscollege.org) E Mail ID : ranchiwomenscollege@gmail.com

10. No. of IQAC meetings held during the year: -

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Full-fledged new Administrative cum Library Building in Arts Block of College
- Installation of seven ICT enable Smart Class Room in the College
- Library Connected with Infflibnet
- Conduction of weekly seminar in all departments
- Complete Automation of Examination Department with all work through online facility
- Students safety and vigilance CCTV
- Up-gradation of LAB
- LIFT for PWD Students
- 1st Graduation Ceremony of college was organise on 04.08.2017

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Separate building for Commerce and Vocational Courses with well furnished smart classrooms.	Under Process
1. Construction of additional new Hostel.	
2. New separate building for Geography, Psychology and Home Science.	DPR Sent to HRD for Approval
3. Construction of new canteen, spacious Girls common room ,vehicle shed and students union room in Arts Block.	DPR Sent to HRD for Approval
4. Extension of B.Ed building.	Construction for Extension of B.Ed. Building under process

14. Whether the AQAR was placed before statutory body? Yes /No: YES

Name of the Statutory body : GOVERNING BODY

Date of meeting(s): 29th March 2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: YES

Date: 17.08.2017

16. Whether institutional data submitted to AISHE: Yes/No: YES

Year: 2017-18

Date of Submission: 17.11.2018

17. Does the Institution have Management Information System?

Yes

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

We manage all the data of students and teachers through MIS. We have Chief Information Officer and Chief Technology Officer who are known as Senior System Administrator (Mr A A Azad) and System Administrator (Md Parvez Akhter). College has a dedicated server which manages all Information of Students, Teachers and Staffs. The server also take care all library book database, Examination Result Database, Admission Database, Registration Database at the Institutional Level. Information circulated to Students via Telegram, Text Msg, Website through MIS.

Part-B

CRITERION I – CURRICULAR ASPECTS		
1.1 Curriculum Design and Development		
1.1.1 Programmes for which syllabus revision was carried out during the Academic year		
Name of programme	Programme Code	Dates of revision
B.Sc. Honours Botany	CBCS	07.04.2018
B.Sc. Honours Chemistry	CBCS	07.04.2018
B.Sc. Honours Physics	CBCS	07.04.2018
B.Sc. Honours Mathematics	CBCS	07.04.2018
B.Sc. Honours Zoology	CBCS	07.04.2018
BA Honours Bengali	CBCS	07.04.2018
BA Honours Economics	CBCS	07.04.2018
BA Honours English	CBCS	07.04.2018
BA Honours Geography	CBCS	07.04.2018

BA Honours Hindi	CBCS	07.04.2018
BA Honours History	CBCS	07.04.2018
BA Honours Home Science	CBCS	07.04.2018
BA Honours Music	CBCS	07.04.2018
BA Honours Philosophy	CBCS	07.04.2018
BA Honours Political Science	CBCS	07.04.2018
BA Honours Psychology	CBCS	07.04.2018
BA Honours Sanskrit	CBCS	07.04.2018
BA Honours Sociology	CBCS	07.04.2018
BA Honours Tribal and Regional Language	CBCS	07.04.2018
BA Honours Urdu	CBCS	07.04.2018
B.Com. Honours	CBCS	07.04.2018

1.1.2 Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
MA FD (New Course)	2017-19		
M.Sc. CN&D (New Course)	2017-19		
BBA			
Computer Application			
Biotechnology			
Information Technology			
CN&D			
Fashion Designing			
B.Ed.			
IT – NSLCOMP ()			
Certificate in Management & Softy Skill	08.10.2017		
i. English Communication	08.10.2017		
ii. Digital Literacy	08.10.2017		
iii. Financial Literacy	08.10.2017		
iv. Youth Leadership and People’s Skill	08.10.2017		
v. Analytical Skill	08.10.2017		
vi. Career Skill	08.10.2017		
vii. Ethics	08.10.2017		
viii. Health Safety and Hygiene	08.10.2017		

1.2 Academic Flexibility						
1.2.1 New programmes/courses introduced during the Academic year						
Programme/Course			Date of introduction			
M.Sc. Biotech			07.06.2018			
MCA			09.06.2018			
MBA			09.06.2018			
M.Sc. IT			09.06.2018			
MA in Education			09.06.2019			
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.						
Name of Programmes adopting CBCS		UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
MA English			✓	2016-18		
MA Economics			✓	2016-18		
MA Hindi			✓	2016-18		
MA History			✓	2016-18		
MA Home Science			✓	2016-18		
MA Political Science			✓	2016-18		
M.Sc. Botany			✓	2016-18		
M.Sc. Chemistry			✓	2016-18		
M.Sc. Zoology			✓	2016-18		
M.Com.			✓	2016-18		
Already adopted (mention the year) for the PG Courses from 2016-18						
1.3 Curriculum Enrichment						
1.3.1 Value-added courses imparting transferable and life skills offered during the year						
Value added courses			Date of introduction		Number of students enrolled	
Certificate Course in Yoga & Meditation			2016		100	
Martial Art			2017		100	
1.3.2 Field Projects / Internships under taken during the year						
Project/Programme Title				No. of students enrolled for Field Projects / Internships		
B.com.				437		
BA Sociology				42		
BA Geography				76		
BBA				89		
BA FD				51		
BA/B.Sc./B.Com Computer Application				71		
B.Sc. Information Technology				71		
B.Sc. CN&D				42		
B.Sc. Biotechnology				44		
MA English				38		

MA Hindi	70
MA History	55
MA Home Science	9
MA Political Science	40
M.Com.	117
M.Sc. Botany	15
M.Sc. Chemistry	26
M.Sc. Zoology	39

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	No	No	No	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedbacks are taken from students and parents both. Students rate the Teaching Learning Process on a specially structured format department wise. Rating Skills / Grades are given in the format and students rate Teachers on their Teaching Skill, Communication Skill, Availability outside the classroom, Inter Personal Relationship etc. These feedbacks are analysed by few senior teachers and on basis of which particular teacher is communicate it to modifying their teaching ability.

Expectation and suggestion of parents and guardian are also invited through Parent Teacher Meeting in the Department. Problems of Students from Parent's perspective are given attention. Expectation of Parent's from the premium institution like Ranchi Women's College are Invited. Efforts are made to solve those problems and meet the expectations.

The analysis of the results obtained is jointly undertaken by the Principal, Professor in-charge, Deans of all the faculties, Heads and Coordinators and Student Representatives. The responses are analysed and an attempt is made to find out the probable causes of the issues stated before taking a collective decision. The confidentiality of the issues is maintained without disclosing the identity of the respondents. Attention is drawn to the issues where the results suggest follow-up activities to be undertaken. Petty grievances against the physical facilities such as drinking water, electricity etc are immediately resolved. Facilities that need larger amount of investment are first prioritised and thereafter made available. The extreme responses from the dissatisfied respondents are interpreted sceptically. The authenticity of the evidences addressed is reviewed before further action. Moreover more evidences are called for before making any substantial change. The responses over two to three consecutive years are integrated to make such changes. Such issues that suggest a good practice such as teaching plans, mentor-mentee system and use of ICT techniques are carried forward with added emphasis. The suggestions are evaluated, prioritized and put into action accordingly.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.Sc. Botany	80	99	77
B.Sc. Chemistry	80	121	62
B.Sc. Physics	80	175	89
B.Sc. Math	110	450	112
B.Sc. Zoology	80	241	119
BA Bengali	50	5	4
BA Economics	105	400	118
BA English	105	426	143

BA Geography	110	352	135
BA Hindi	126	268	137
BA History	150	200	148
BA Home Science	64	25	12
BA Music	25	7	7
BA Philosophy	80	25	21
BA Political Science	105	225	150
BA Psychology	80	100	54
BA Sanskrit	75	8	8
BA Sociology	100	70	60
BA TRL	50	6	6
BA Urdu	80	35	28
B.Com.	475	985	481
B.Sc. Biotech	100	68	66
B.Sc. IT	100	66	66
B.Sc. CND	60	52	52
B.Sc. Comp. Application	100	400	110
B.Com. BBA	120	285	123
BA FD	60	52	51
M.Sc. Botany	50	20	18
M.Sc. Chemistry	50	72	41
M.Sc. Zoology	50	82	60
M.A. Economics	75	75	68
M.A. English	70	68	51
M.A. Hindi	80	175	87
M.A. History	110	100	73
M.A. Home Science	45	8	3
M.A. Political Science	75	66	61
M.Com.	100	625	130
M.A. FD	70	18	18
M.Sc. CN&D	50	32	32
B.Ed.	100	1252	100

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full-time teachers available in the institution teaching only UG courses	Number of full-time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	6706	998	-	-	81

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT tools and	Number of	Number of	E-resources
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teachers on roll	teachers using ICT (<i>LMS, e-Resources</i>)	resources available	ICT enabled classrooms	smart classrooms	and techniques used
81	57	Desktop – 170 Laptop – 05 Projector – 03 Photocopier – 04 Scanner – 02 Internet Connection- 02	07	07	<ul style="list-style-type: none"> • YouTube • Inflibnet • e-path Shala • Swayam portal • Digital Library • SlideShare • Software-Tuka Tech, Photoshop, Corel draw

2.3.2 Students mentoring system available in the institution? Give details.
(maximum 500 words)

College supports students mentoring systems. Every student is assigning to a mentor from her honour's subjects department. These mentor Teacher are friend, philosopher and guide for mentees. Mentors are well aware of the hobbies, like-dislikes, progress-setbacks, and problems of mentees can discuss their problem like academic, economic, social, personal, family related with their mentor. Mentor tries to solve the problem and give guidance and counselling in finding the solution.

Apart from this college has many cells and committees like Proctors Board, DSW Cell, Grievance Redressal Committee, Complain Box, Women Cell, Anti Ragging Committee etc. Which also looks after various related problems of the students.

Teachers of Psychology Department also conduct psychological counselling for stress free learning and any psychological problem.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
7704	81	1:98

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
122	81	41	0	65

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Ratna Singh	Lecturer	Designer Next, Delhi

2017	Harshita Singh	Lecturer	Yoga for Fashion	
2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year-end examination
BA/B.Sc./B.Com.	UG	Sem I	20.01.2018	
BA/B.Sc./B.Com.	UG	Sem III	16.01.2018	
BA/B.Sc./B.Com.	UG	Sem V	12.12.2017	
MA/M.Sc./M.Com.	PG	Sem I	18.01.2018	
MA/M.Sc./M.Com.	PG	Sem II	10.12.2017	
B.Ed.	B.Ed.	Sem I	06.01.2018	
B.Ed.	B.Ed.	Sem III	20.12.2017	
2.5.2 Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year				
*Do not include re-evaluation/ re-totalling				
Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage		
0	7690	0%		
2.6 Student Performance and Learning Outcomes				
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)				
Information's are available on college website: www.ranchiwomenscollege.org				
2.6.2 Pass percentage of students				
Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final Semester /year examination	Pass Percentage
1.	B.Com. UG	465	452	97.20%
2.	Botany UG	58	50	86.20%
3.	Chemistry UG	71	63	88.73%
4.	Math UG	89	86	96.62%
5.	Physics UG	71	66	92.96%
6.	Zoology UG	59	57	96.61%
7.	Computer Application UG	80	75	93.75%
8.	Biotechnology UG	64	55	85.93%
9.	Information Technology UG	81	75	92.54%
10.	CN&D UG	49	46	93.88%
11.	Bengali UG	1	1	100%
12.	Economics UG	73	53	72.60%
13.	English UG	103	97	94.17%
14.	Geography UG	79	76	96.20%
15.	Hindi UG	96	86	89.58%
16.	History UG	82	72	87.80%

17.	Home Science UG	16	14	87.50%
18.	Philosophy UG	49	42	85.71%
19.	Political Science UG	80	76	95.00%
20.	Psychology UG	52	42	80.77%
21.	Sanskrit UG	6	6	100%
22.	T&RL UG	3	3	100%
23.	Music UG	3	3	100%
24.	Urdu UG	19	18	94.74
25.	FD UG	59	54	91.52
26.	Sociology UG	71	45	63.38%
27.	BBA UG	114	101	88.60%
28.	Botany PG	19	15	78.95%
29.	Chemistry PG	28	23	82.14%
30.	Zoology PG	39	31	79.49%
31.	Economics PG	41	32	78.05%
32.	English PG	42	37	88.09%
33.	Hindi PG	74	69	93.24%
34.	History PG	61	46	75.40%
35.	Home Science PG	10	6	60%
36.	Political Science PG	42	27	64.29%
37.	Commerce PG	119	111	93.28%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Not Practice in 2018

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Promotion of Research and Facilities

3.1.1 The institution provides seed money to its teachers for research,

Yes..... No. ✓ if yes give details

Name of the teacher getting seed money	The amount of seed money	Year of receiving grant	Duration of the grant
-	-	-	-

3.1.2 Teachers awarded National/International fellowship for advanced studies/ research during the year

	Name of the teacher awarded the fellowship	Name of the Award	Date of Award	Awarding Agency
National	-	-	-	-
International	-	-	-	-

3.2 Resource Mobilization for Research

3.2.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the year
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-

Industry sponsored Projects	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students Research Projects (other than compulsory by the College)	-	-	-	-
International Projects	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	--	-	-

3.2.2 Number of ongoing research projects per teacher funded by government and non-government agencies during the years

Non

3.3 Innovation Ecosystem

3.3.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Entrepreneurship in Globalised Economy	BBA	04.07.2017
Seminar on Bioinformatics	Biotech	13.11.2017
Economic Awareness and GST	Commerce	06.07.2017
Personality Development Session	Commerce	18-09-2017
GST and Demonetization	Commerce	16-11-2017
One day Workshop on "Green Science and Sustainable Development"	Jharkhand Council on Science and Technology and Deptt. of Zoology, RWC	24-02-2018
Workshop on Nuclear Characteristics and Chromosome structure of Green Algae	Deptt. of Botany, RWC	15-03-2018
International Day of Forest and World Water	Green Audit Team of Botany Deptt of RWC	22-3-2018

3.3.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
-	-	-	-	-

3.3.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
-	-	-

Name of the Start-up	Nature of Start-up	Date of commencement
-	-	-

3.4 Research Publications and Awards

3.4.1 Ph. Ds awarded during the year

Name of the Department	No. of Ph. Ds Awarded
Bengali	02

Hindi	03
History	01
Psychology	01
Commerce	01

3.4.2 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	Bengali	03	-
	Botany	03	-
	Hindi	07	-
	Sanskrit	01	-
International	Botany	03	-

3.4.3 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
Bengali	01
Hindi	03

3.4.4 Patents published/awarded during the year

Patent Details	Patent status Published/ Filed	Patent Number	Date of Award
-	-	-	-

3.4.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Oxidative Degradation and Associated Complexation Study of Citric Acid by Di-tertiary Butyl Chromate	Dr. Renuka Thakur	Asian Journal of Research in Chemistry	2015	1	Ranchi Women's College	1
Synthesis of Copolymers of Acrylamide and Acrylonitrile via Redox polymerisation	Dr. Reena Bhadani	Asian Journal of Research in Chemistry	2015	1	RWC	1
Phytochemical and anti microbial	Dr. Latika	Journal of Natural Product and Plant	2012	6	RWC	6

screening of Psidium guajava L. leaf extracts against clinically important gastrointestinal pathogens	SHaran	Research				
Biomonitoring of a fresh water habitat of Ranchi (Hatia Dam) on the basis of Nygaard's indices	Dr. Latika SHaran	The Bioscan	2010	1	RWC	1
Production and characterisation of extra cellular phytage : An Industrial Enzyme	Dr. Anita Mehta	Vegetos – international Journal of Plant Research	2013	1	RWC	1
Dyeing Studies with hydroxy anthraquinones extracted from Indian madder Part 1	Dr. Shipra Kumari	Coloration Technology	2001	4	IIT, Delhi	4
Dyeing Studies with hydroxy anthraquinones extracted from Indian madder Part 2	Dr. Shipra Kumari	Coloration Technology	2001	4	IIT, Delhi	4
Light fastness of naturally occurring anthraquinone dyes on nylon	Dr. Shipra Kumari	Coloration Technology	2004	4	IIT, Delhi	4

3.4.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
-	-	-	-	-	-	-

3.4.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/	4	8	12	9

Workshops				
Presented papers	6	21	-	1
Resource Persons	1	-	-	-

3.5 Consultancy

3.5.1 Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of Consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
-	-	-	-

3.5.2 Revenue generated from Corporate Training by the institution during the year

Name of the Consultant(s) & Department	Title of the Programme	Agency seeking training	Revenue generated (amount in rupees)	Number of trainees
-	-	-	-	-

3.6 Extension Activities

3.6.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated in such activities	Number of students participated in such activities
Yuva Diwas: Vivekanand Jayanti	NSS Unit I,II,II	3	100
Walk For Life: Health Awareness Programme	NSS Unit III	10	100
Rally on Women's Day		4	100
Earth's Day	NSS Unit III	3	80
Summer Internship-Swachh Bharat Aviyan		2	28
Swachhta Jan Andolan		2	30
Seminar on Use of sanitary Napkins	NSS Unit III, Vocational and Commerce Departments	8	300
Cleanliness Drive	NSS Unit I, II, III	10	500
Yoga Day Celebration	NSS Unit I, II, III	10	300
Run for Unity	NSS Unit III	5	25
How to Use Fire Extinguisher	NSS Unit III ,B.Ed.	12	300
Free Dental Health Check-up-Dr. Anshu Sahu	NSS unit II, Sahu Nursing Home, Psychology and Geography Departments	10	200
Rules for Road Safety	NSS Unit II, Ranchi Municipal Corporation	5	150-200
Special Camp-7 days-Cheshire Home and Bariatu Basti	NSS Unit II	3	25
Day 1: Cleaning Drive			
Day 2: Literacy Awareness			

Day 3: Plantation (30 Saplings)			
Day 4: Awareness Programme for Women-Facilities for women-Pension, Medical, Widows, Antodaya, Annapurna,			
Day 5: Health Checkup Camp –Dr. Swati Chaitanya and distribution of Free medicines			
Day 6: Awareness Programme for Cashless Transactions			
Day 7: Valedictory			
Special Camp-7 days-Hatma Basti	NSS Unit I	3	25
Day 1: Cleaning Drive			
Day 2: Literacy Awareness			
Day 3: Plantation (30 Saplings)			
Day 4: Awareness Programme for Women-Facilities for women-Pension, Medical, Widows, Antodaya, Annapurna,			
Day 5: Health Checkup Camp –Dr. Swati Chaitanya and distribution of Free medicines			
Day 6: Awareness Programme for Cashless Transactions			
Day 7: Valedictory			
Plantation in Campus	Unit I, II, III	5	30
Seminar on Microsoft Excel	NSS Unit I	2	50
Essay Competition on Vivekananda Jayanti	NSS Unit I	5	100
3.6.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year			
Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
-	-	-	-
3.6.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year			

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers co-ordinated such activities	Number of students participated in such activities
Health Awareness Programme	District Administration	Walk For Life: Health Awareness Programme	10	100
Swachh Bharat Abhiyan	MyGov India/ HRD	Summer Internship- Swachh Bharat Abhiyan	2	28
Road Safety	Ranchi Municipal Corporation	Rules for Road Safety	5	200

3.7 Collaborations

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Students Exchange Programme	BBA Sem 6	College and Collaborating Institution	11-18 December 2017
Job Training Workshop by Nitza Bio Venture	Biotech	Students Self	6-9 November 2017

3.7.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
-	-	-	-	-

3.7.3 MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
TISS	09.10.2017	Skill Development	2000

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	12.3 acres	-
Class rooms	55	6

Laboratories	21	-
Seminar Halls	02	
Classrooms with LCD facilities	07	-
Classrooms with Wi-Fi/ LAN	03	
Seminar halls with ICT facilities	02	-
Video Centre	-	-
No. of important equipment's purchased (\geq 1-0 lakh) during the current year.	07	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	Rs.595004.00
Others		

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EduSole Library	Fully	1.0	2012

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	44139	7576259	1533	318781	45672	7895040
Reference Books	5005	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	26	-	-	-	26	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	60	-	-	-	-	-
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify)	INFLIBNET 47 Desktop 02 Reprography					

4.2.2 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
-	-	-	-

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	130	04	1	2	2	-	28	2 Mbps	
Added	25	1	1	0	0	-	0	1 GBPS	

								JIO Fibre	
Total	155	5	2	2	2	-	28		
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
2 MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
-					-				
4.4 Maintenance of Campus Infrastructure									
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year									
Assigned budget on academic facilities		Expenditure incurred on maintenance of academic facilities			Assigned budget on physical facilities		Expenditure incurred on maintenance of physical facilities		
Rs.6794000.00		Rs.4522559.00			Rs.6184500.00		Rs.4646263.00		
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)									
<p>Utmost care is taken to ensure proper use of Physical, Academic and Support Facilities available in the college. Cleanliness of the classrooms, laboratories, library is taken special care of. Caution money is charged for the use of auditorium, gymnasium and departmental libraries. Use of tapes and adhesives on the walls of the auditorium is prohibited. Footwear in the carpeted areas like the gymnasium is not allowed. Outside footwear inside the wooden indoor stadium is not allowed. Only footwear meant for the wooden court is permitted. No eatables or beverages are allowed inside the classrooms, laboratories, auditorium and library. The computers are installed with antivirus and regularly updated. Certain sites have been restricted to prevent misuse of internet facilities. A fine is charged for mishandling of library books and laboratory equipment's. The smart rooms are shared by all the departments and unauthorized entry in the room is not permitted. The students are required to submit their identity cards while issuing a book or laboratory equipment. The NSS is responsible for the cleanliness of the college premises along with the support staff. Dustbins have been installed at frequent intervals throughout the campus. The laboratory equipment's are frequently overhauled by the lab staff. The class representatives are responsible to ensure that the classrooms and laboratories are clean before and after the classes. They are also responsible to keep a check on the misuse of electricity. The laboratories using hazardous chemicals like those of the sciences do not allow the students to enter the lab without proper lab jackets. Pesticides are sprayed frequently in the library and the laboratories.</p>									
CRITERION V - STUDENT SUPPORT AND PROGRESSION									
5.1 Student Support									
5.1.1 Scholarships and Financial Support									
	Name /Title of the scheme				Num ber of stude nts	Amount in Rupees			
Financial support from institution					-	-			
Financial support from other sources									

a) National		-	-		
b) International		-	-		
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved		
Yoga and Meditation	2016	200	Sanjeevni		
Martial Arts	2017	100	Jharkhand Police		
Personal Counselling & Mentoring	2012	All Students	Mentor Teacher, Teachers of Psychology Department		
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
-	-	-	-	-	-
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed		
TCS, Wipro, Indigo, Concentric,	170	62	-		
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2017-18	30	BBA	BBA	IMS, XISS, XLRI, SMS, ISM	MBA
2017-18	70	Botany	Botany	RWC, RU and other Institution	M.Sc., MBA
2017-18	54	Computer Application	Computer Application	BIT, RU, MCR, BHU, RCR	M.Sc. & M.Tech
2017-18	20	M.Sc. Chemistry	Chemistry	RU, XISS,	MBA
2017-18	08	Fashion Designing	FD	NIFT, Pearl Academy, INIFD	PG
2017-18	25	Hindi	Hindi	RU,	B.Ed. M.Phil., Ph.D.

2017-18	52	Philosophy	Philosophy	RU	PG & Ph.D.
2017-18	3	Sanskrit	Sanskrit	RU	MA, B.Ed.
2017-18	3	T&RL	T7RL	RU	PG
2017-18	10	Home Science	Home Science	RU, RWC	PG, M.Phil.

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	03	-
SET		-
SLET		-
GATE		-
GMAT	150	-
CAT		-
GRE		-
TOFEL		-
Civil Services		-
State Government Services	01	-
Any Other	01	-

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Indore Games (Table Tennis, Badminton)	College Level	323
Outdoor Game (Throws, Jumps & Races)	College Level	
Savanotsava	College Level	
1 st Graduation Ceremony	College Level	
Yuva Diwas	College Level	
Health Awareness Program	College Level	
One day Workshop on “Green Science and Sustainable Development”	College Level	
Seven Day Special Camp at Hatma Basti	College Level	
Holi Celebration At Raj Bhawan	College Level	
International Women’s Day Craft Exhibition	College Level	
Free Health Check up camp (Skin, Teeth, Nutrition, Common ailments)	College Level	
Yoga Training Program	College Level	
Workshop on Nuclear Characteristics and Chromosome structure of Green Algae	College Level	
Lower Karamtoli	College Level	
Prakriti Parva Sarhul	College Level	
International Day of Forest and World Water	College Level	
Yoga Day	College Level	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the
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						student
-	-	-	-	-	-	-
5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)						
5.3 Alumni Engagement						
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): Yes						
<p>The purpose of an association is to foster a spirit of loyalty and to promote the general welfare of the organization. Alumni associations exist to support the parent organization's goals, and to strengthen the ties between alumnae, the community, and the parent organization.</p> <p>The enthusiasm and willingness of several individuals who are willing to take on the organizational initiative and sustain it make Alumnae group energetic and dynamic</p>						
5.3.2 No. of registered Alumni:						
127						
5.3.3 Alumni contribution during the year (in Rupees):						
-						
5.3.4 Meetings/activities organized by Alumni Association:						
CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT						
6.1 Institutional Vision and Leadership						
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)						
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial:						
Yes						
6.2 Strategy Development and Deployment						
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):						
<ul style="list-style-type: none"> ❖ Curriculum Development- After confirmation of autonomy status, college is regularly designing, restructuring and implementing the curriculum. It is always done as per the guidelines of University Grants Commission and the affiliating University i.e., Ranchi University, Ranchi. While restructuring and redesigning the curriculum utmost care is taken that the course content must meet the national as well as the local expectation. At the same time it must be as demanded by the job market. College is always keen to introduce new under graduate and post graduate courses. College insures that the curriculum developed must address the needs of society. New concept and ideas are incorporated in the curriculum. 						
<ul style="list-style-type: none"> ❖ Teaching and Learning - Teaching and Learning: College follows semester system. All the activities of college are run as per the pre published academic calendar. Teaching and learning process are conducted through class room teaching, written assignments, two periodic tests, field work, laboratory work, market survey, interaction with renowned teacher and researcher of their subject. The main objective of teaching methods adopted is to make the subject or topic easy for fast understanding by students. They are also encouraged for self learning through various digital mode available, like e-PG Pathshala, digital libraries, slideshares etc. Slow and fast 						

<p>learners are also identified in the class so that their learning speeds can be taken care of. Students have to assure their class attendance is at least 75%.</p>
<p>❖ Examination and Evaluation - Examination and evaluation. Examination and evaluation schedule is also run as per the pre planned academic calendar. Regular and periodic evaluations of students are conducted through out the semester teaching. There is provision of two mid semester examinations of students taken internally by their honours subject department. Students are also evaluated internally for the written assignments submitted in hard copy or digitally. All these internal evaluation are added to the final internal marking of student. At the end of semester there is end semester examination conducted externally for theory papers and partly external and partly internal for practical portion. All process of examination like form filling, exam fee deposit, downloading of admit card, publication of results are done through online process. Total transparency is followed in the process. External evaluation process is kept secret by following bar-coding on the answer sheet. After evaluation of answer sheets, results are prepared by decoding the answer sheets. By following the academic calendar, college is successfully able to declare the results pretty in time thus keeping the session very much within the specified time.</p>
<p>❖ Research and Development - Research and Development: Teachers of college are engaged in research. Teachers of those departments which have Post graduate courses are engaged in guiding the research projects / thesis of PG students. They also publish such researches in journals. Apart from this almost all teachers are guiding Ph. D. students through their respective University Department of Post Graduate. They regularly participate and present research papers in workshops, seminar and conferences.</p>
<p>❖ Library, ICT and Physical Infrastructure / Instrumentation - College has Two big libraries one in Arts Block and One in Science Block. There is also a B.Ed. Library. Libraries has good numbers of books and journals. There is regular addition of new books as per the funds available from different sources. Book are purchased by library on recommendation of Departmental Heads. Departmental Heads give their requisitions for books as per the need and requirement of upgraded and restructured curriculum. Hence efforts are made to update the library as the latest curriculum development. Library also caters to the need of students who are aspirants of various competitive examinations. It has books, periodicals etc. for the purpose. Libraries also hav repography facility. There is facility of INFLIBNET. Near to library there is a research center where teachers and their PG and Ph.D. scholars can work as library and research center has wi-fi connectivity and desktops.</p> <p>College has seven smart class rooms, two computer laboratories, one browsing center, wi-fi facility in campus. All information are transmitted through telegraph, whats app, e-mails to students, staffs and teachers. College has following infrastructure</p> <ul style="list-style-type: none"> • Water coolers and Purifiers • Construction of ‘Pyauu’ in both Arts and Science Block of College. • Wi fi Facilities. • Expectator’s Gallery • CCTV Surveillance • Canteen • Water Boring

<ul style="list-style-type: none"> • Bank and ATM Facility within campus • Sanitary Napkin Vending Machine • Water Harvesting System • A Multipurpose Gym. • Vermi composting area • Herbal Garden • Fire Extinguishers are installed with proper instructions, in case of emergencies for fire fighting. • Audio Visual Facility for effective teaching. • Establish Language Lab for Communication and Online Training Program. • All the department connect through LAN • Installing Hi End Blade Server for data storage. • Establish Claude based computing i.e. Claude Computing and online data storage Facility • Two hostels, which accommodate about 200 students belonging to the SC, ST and OBC students. Computers with wi-fi connection and printers have made available to all the new and the old hostels. New Television, Water Purifiers, CCTVs have been installed in the hostels. Indoor games like carom and chess have also been provided. • Full automation of Accounting, administrative and examination work of college. • First Aid Facility • Small Book Shop within both campus
<p>❖ Industry Interaction / Collaboration - Many departments have linkage with industry and research institutes. These institutions provide support to the college by providing summer internship to students, providing on job training to students, allowing their laboratory facility for research work etc. Few institutions to mentions are CMPDI, CCL, SAIL, Arvind Mills, RINPAS, Lac Research Institute, Kashmir Vastralaya, The Chotanagpur Region Handloom Weavers Co-operative Union Ltd. Orient Craft Limited Etc. However college has no collaboration with these institutions.</p>
<p>❖ Admission of Students - Admission process had also been made online. Advertisements for admission are placed in leading local News papers and college websites. Students can also fill the admission form on admission portal of college and finish all modalities online. After due date a master chart of all applicants details are made and selections are done following strictly the reservation policy updated time to time. This selection list is displayed on college website. Students have to get verified the related documents physically in college and after which they can pay the requisite fee online from anywhere. By following reservation policy, college caters to the need of weaker section of society. Many registered students are first generation learners.</p>
<p>6.2.2 : Implementation of e-governance in areas of operations: NA</p>
<p>❖ Planning and Development</p>
<p>❖ Administration</p>
<p>❖ Finance and Accounts</p>
<p>❖ Student Admission and Support</p>
<p>❖ Examination</p>
<p>6.3 Faculty Empowerment Strategies</p>
<p>6.3.1 Teachers provided with financial support to attend conferences / workshops and towards</p>

membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of sup port	
-	-	-	-	-	
6.3.2 Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from- to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
2017-18	Effective Teaching Skill	Computer Literacy Programme	1 April to 29 April 2018	06	02
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
Faculty Development Programme		07		29.05.2018- 28.06.2018	
Refresher Course English		02		02.12.2017- 22.12.2017	
6.3.4 Faculty and Staff recruitment (no. for permanent recruitment):					
Teaching			Non-teaching		
Permanent	Fulltime	Permanent	Fulltime		
6.3.5 Welfare schemes for					
Teaching			SWF		
Non teaching			SWF		
Students			-		
6.4 Financial Management and Resource Mobilization					
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)					
Audit of the College Accounts are conducted by Audit Teams of Ranchi University and AG Office. Audit of the Year 2017-18 has not been taken off by the University and AG Office.					
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)					
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.	Purpose		
-		-	-		
6.4.2 Total corpus fund generated -					
6.5 Internal Quality Assurance System					
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?					

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	No	-	No	--
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
Parent Teachers Meeting Conducted				
6.5.3 Development programmes for support staff (at least three)				
-				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No) Yes				
b. Participation in NIRF : (Yes /No) No				
c. ISO Certification : (Yes /No) No				
d. NBA or any other quality audit : (Yes /No) No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
-	-	-	-	-
-	-	-	-	-

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES						
7.1 - Institutional Values and Social Responsibilities						
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)						
Title of the programme		Period (from-to)		Participants		
-		-		Female		Male
-		-		-		-
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities			Yes/No		No. of Beneficiaries	
Physical facilities			Yes		3	
Provision for lift			Yes		3	
Ramp/ Rails			No			
Braille Software/facilities			No			
Rest Rooms			Yes		3	
Scribes for examination						
Special skill development for differently abled students						
Any other similar facility						
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
7.1.5 Human Values and Professional Ethics						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		
7.1.6 Activities conducted for promotion of universal Values and Ethics						
Activity		Duration (from-----to-----)			Number of participants	
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)						
<ol style="list-style-type: none"> 1. Use of LED Bulbs 2. Reducing Consumption of Electricity 3. Water Harvesting System 4. Reducing use of paper by switching to digital mode like e-assignment, online form filling for admission and examination, e-transaction 5. Presenting Plants in place of Bouquet to enhance plantation 						
7.2 Best Practices						

Describe at least two institutional best practices

Best Practice I

Title of the Practice : Extension Activity for students

Objectives of the Practice :The primary objective of extension and outreach programmes is to develop the personality and character of students/youth through voluntary community services by utilizing energy and potentiality of students for youth empowerment and nation building. Besides inculcating spirit of social responsibility among students it aims at developing confidence and leadership quality also among them through interaction with the people/society, community linkage and problem identifying and solving attitude.

The Context : In contemporary society the students are highly ignorant about the problems of the society where they live. Through such programmes students are made aware and conscious about the current situation & problems of the society.

Extension activities play an important role in sensitizing students about women issues, importance of education and health in family and so on.

The Practice : Extension activities, outreach programmes, regular activities, special camps and awareness campaigns are organized by the NSS, NCC, Women Cell, Legal Cell etc.in collaboration with different institutes, organizations, forums and clubs. Different activities are organized by the college like :

- Seminar, Workshops and exhibitions are organized for awareness.
- Blood Donation Camps
- Free Health Check Up Camps
- Walkathon/Rallies
- Cleanliness Drive & Eco-friendly campaigns
- Awareness Programmes to promote education, girl child education & care, population control, pollution control, legal & financial literacy, women rights & human rights, women empowerment.
- Skits and NukkadNataks againstsocial taboos, domestic violence, female foeticide, child marriage, dowry, alcohol& drug addiction etc.
- Special Camps : One week long —Special Campsll are organized by each NSS Unit every year in the radius of 08 km from the college. We usually choose, to visit jail inmates, female wards, slum areas, Cheshire home etc. so that students may know about the condition of people of these places. This works as catharsis creating sympathy with the residents motivating students to do something for uplift of such areas and support such people.

Best Practice - II

Title of the Practice : Mentor-Mentee Practice in vogue

Objectives of the Practice :

To incorporate “graduate attributes‘ on the campus for holistic development and progression of students in an atmosphere of freedom, trust, mutual understanding and co-operation ultimately aiming at global competency.

- To provide personal care& attention to each student
- To analyse their potentialities and weaknesses
- To help them in overcoming their weaknesses or setbacks on their way – be it academic, personal, Psychological, financial, social or family related
- To promote and channelize their potentiality in the field of their interest
- To create awareness for diversified knowledge and skill

The Context : The faculty members realized in the very beginning that the girls coming to college were facing lots of academic, intellectual, personal, psychological, social, financial, family related problems every now and then which was sometimes resulted into drop outs. Being adolescent, they were unable to solve these problems at their own. Most of the students were first generation learners. They could not get proper support from their family or surrounding as well. The faculty members of this college started taking personal care of them showing their affiliation and rendering their support to them. It continued, but in an informal way. Even later on most of the students could not share their problems with their family members because either they had least idea as to how to solve their problems or they had no time for them

or interest in their issues. The students felt more comfortable with their teachers and trusted them. This informal mentoring practice prevailed in the college and was always appreciated by the parents and society. About ten years back our the-then Vice Chancellor (who was earlier a faculty of Engineering College in UAE) suggested us to adopt Mentor-Mentee system to support, promote and care small groups of students by each Teacher as their —friend, philosopher & guidell . We immediately followed and implemented his suggestion in a formal way that is continuing till date.

The Practice : Each Heads of the Departments are issued a —structured format every year before the commencement of UG & PG first year classes to form Mentor-Mentee group out of new batches. Each Teacher is allotted a small group of students. The group formed in first year continues till the completion of her course.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

One of the vision and mission of College is to provide Quality Education and imbibe Leadership Quality amongst the students for the cause of Nation Building. Our college is one of premier and oldest college of Jharkhand came into existence to educate girls in 1949 and since then it is continuously marching ahead to fulfil the objective. Today college educates girls not only from Jharkhand but also from neighbouring states. It provides education to most of the weaker section of society. Presently college offers under graduate and post graduate courses in regular as well as self financing mode. College has 10 % seats above the sanctioned seat reserved for BPL students. These BPL students do not have to pay tuition fee and uniform. Every year approximately 2500 complete their graduation, post graduation and B.Ed. degree. Thus Ranchi Women's College is fulfilling its mission by educating and empowering girls.

8. Future Plans of action for next academic year (500 words)

1. Separate building for Commerce and Vocational courses with well furnished smart class rooms.
2. Construction of New Hostels
3. New building for Geography, Psychology and Home Science
4. Construction of New canteen, Girls common room, vehicle stand and Students union room in Arts Block of College
5. Conduction of Quality Assurance programmes- like seminars, in house training for Staff and Teachers.
6. Set up of GIS Laboratory and Upgradation of other laboratories.

Name - Dr. Meena Soren

Signature of the Coordinator, IQAC

Name - Prof. Manju Sinha

PRINCIPAL
RANCHI WOMEN'S COLLEGE
RANCHI
Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence

For Communication with NAAC

The Director

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